1. **Call to Order**

**Meeting was called to order by USA President, Esther Herrera at 10:05 a.m. Explained we have a few updates today to provide and one requires marking calendar.**

**Matthew Perry: Start a new tradition in our USA meeting to take a moment of reflection for those that have been targeted by Asian Hate, Racial tension, and those lost during the pandemic. USA values and supports all staff on campus, we are here for you as an organization. You can reach out to counseling services. Moving forward we will have a shared Moment of Reflection. Thank you for joining us.**

**Matthew, Next part: Minutes posted on web and in front of you. Staff shout-outs now available on the webpage. We will ask for formal approval of meeting minutes from march, silence. Matthew; anyone want to approve minutes. Erika Deleon moved for approval, Dillon Nash seconded. Matthew; the minutes are approved and posted on webpage.**

1. **Treasurer Report**

**Tyler Hall provided an update and quick shout-out to all those that approve and operate in budget. Nothing has been spent out of the account for several months. Scholarships will be removed out of 2064. The formal treasurer s report is attached to this email for additional details. Other scholarships will come out of 4027 in the next meeting.**

**Esther: any questions for treasurer? Nothing okay move on.**

1. **Shared Governance Reports**
   1. Facilities and Support Services Committee

Debra Ross and Kim Edwards nothing to add.

Esther- Wayfinding project survey went out, the project is still looking for additional feedback to get more insight for signage on campus, will roll over to next semester.

* 1. Planning and Budgeting Committee

Leigh Ann Shelfer and LeeAnn Wheelbarger

Nothing to report, the next meeting will take place after initiative reports have been finalized.

* 1. University Life Committee

Cierra Davis

Parking looking for ride share or zip car or event bike share program. Which will be great being that we have new routes.

1. **USA Committee Reports**
   1. Fundraising Committee

Firoj needed a minute, moved to professional development

After Professional development returned to Firoj.

Quick updates or things working on.

1. Looking for ongoing generating revenue events, that take place monthly.
2. 2 main fundraising events, one virtual and one in person. One in person in august, looking to work or collaborate with Café to do something with food, they are open to idea. They need some additional details and we will share with them and you all as we know more. The virtual event will be soon could be flocking, auction, something fun. Any questions feel free to reach out.

Esther Insight: right now, this board is in challenge of virtual and our focus is to do something that is respectful of safety protocols and want to keep everyone safe. With that in mind we are looking forward to bringing new ideas to you. Reinvent what fundraising looks like, we are trying to find way to find phones.

* 1. Professional Development Committee

LinkedIn learning podcast: Speaking confidently and Effectively sent out

Big announcement, please Mark your calendars!

Virtual Learning Day – Wednesday July 28, 2021

Still finalizing details, we need to hear from you, please complete the survey, its 3-4 questions, what are you looking for, preferences, we want to build learning based on what you want.

Survey and Details coming

* 1. Program Planning Committee

Esther is Reggie here? He is not here, no current plans.

* 1. Scholarship Committee

Dillon: working to update past rubric we can follow the rubric and as Tyler mentioned we are trying to get scholarships out to those previous winners.

* 1. Welcome & Outreach Committee

Veronica: We received favorable response to getting welcome letters out to the new employees the day after orientation. About one person each time has signed up for or attended first meeting. Look forward to seeing more join us and contribute to us. Thank you and have a great day!

1. **Announcements**

**None at this time**

1. **Staff Shout-outs**

**Esther – None at this meeting, the criteria is on webpage. Submitting is easy just email USA. Firoj did create a neat flyer to send to those acknowledged. Any shout-outs.**

**Firoj quick shout out to Esther for being an amazing president of USA and navigating everything and being supportive. Appreciate your leadership.**

**Dillon: Mohammad Khan, coordinated the UHCL Big Event, heavily attended 120 people. Volunteered for the community and so many want to get more involved on campus and volunteer.**

**Matthew: Miguel Torres and President Office for helping with the walking hawk’s initiative, it is great initiative. Get out when you can. Great wellness initiative.**

**Karen: Donated water bottles to president’s office for walking hawks.**

1. **Open Forum**

**Esther: any questions, thoughts or things to take up to other meetings.**

**Karen: had trouble logging in. Esther: we will look into it.**

**Esther: anything else, questions?**

**Karen: campus announcement graduating senior exhibit in gallery please come see it.**

**Tiffany: Campus tours are back up starting May 17th. Be on the lookout for info about final Stretch for April 26-30th.**

**Tyler – Currently student affairs is conducting NACC survey, campus climate on race and equality closes may 3rd. Receive April 6th email link.**

1. **Closing Remarks**

**Meeting closed at 10:35 am, be on look out for survey on professional development and next meeting May 20th.**

The next USA General Meeting is may 20th at 11am via zoom.

**USA Treasurer’s Report**

(As of March 31, 2021)

|  |  |  |  |
| --- | --- | --- | --- |
| **USA Support**  (2064 C0062 F1135 NA) ST 16372 | **University Staff Association**  (2078 C0062 F1136 NA) ST 16373 | **USA Scholarships**  (4027 C0062 H0858 NA) ST 16374 | **USA Support**  (9007 C0062 F1137 NA) ST 16375 |
| BUDGET AVAILABLE:  $4,472 | BUDGET AVAILABLE:  $2,500  UNBUDGETED FUND EQITY:  $4,971.44 | UNBUDGETED FUND  EQUITY:  $6,200.02 | TOTAL  LIABILITY:  $3,389.81 |