## **E-Services**



The choice is clear.

UHCL

You can use the Advisor Center to view advisee details. The Student Details feature allows you to view an advisee's Degree Progress Report, Enrollment Dates, Unofficial Transcript, Transfer Credit Report, Term Grades, or Class Schedule.

Steps	Descriptions			
1.	Access the UHCL E-Services page at <u>www.uhcl.edu/eservices</u> .			
	Enter your UHCL network ID and password or your 7 digit ID and password.			
2.	Click on the Faculty Center	• tile		
3.	Click the Advisor Center tab at the top of the page.   Eaculty Center Advisor Center   My Advisees Student Center			
4.	The <b>My Advisees</b> page displays your assigned list of advisees. Click on <b>View Student Details</b> .			
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			ID View	v Student Details
			View	
			VIEV	
5.	You are taken to the Advise Change Advisee drop down *Change Advisee * Academics * Academics * Academic Advise * Acad	cee Student Center page. You   and clike on change.   Image: Closs Image: Closs   Image: Closs Schedule   Image: Closs Mo 9:00AM -   Image: Closs Mo 9:00AM -   Image: Closs Image: Closs   Image: Closs Mo 9:00AM -   Image: Closs Mo 9:00AM -   Image: Close	ou can change the student	to view by selecting from the <b>Violds</b> 30 hours over program of study More Holds details 1 <b>Violo Do List</b> Reputation Sedection Tax Return Dependent St 2009 Tax Return Parent 2009
6.	Click on or	Faculty Home	to return to the Home Pa	Verification Worksheet 10- 11 D W2 Parent 2009 W2 Student 2009 Dep Candidate Plan of Study SAP Appeal Required
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