

University of Houston Clear Lake

University Staff Association

USA General Meeting Minutes June 15, 2023

- **Welcome!**

Veronica Ortiz started the meeting at 10:00 am. She gave a reminder that the meeting will be recorded and posted online.

Approval of May Minutes, motion to approve, and seconded. Passed as written.

- **Guest Speaker – Matthew Aschenbrenner, VP Strategic Enrollment Management**

Information was given regarding Dr. Aschenbrenner's career background and how he ended up at UHCL. Strategic enrollment management was explained holistically, including points about admissions, marketing, visiting high-schools, college career fairs, transfer students, and welcome center.

- **USA Committee Reports**

Fundraising Committee, Chair Alyssa Ramirez

Duck Races will be in August sometime. Volunteers will be needed.

Professional Development Committee, Chair Esther Herrera

Ruben Sanchez will be doing a workshop soon in Negotiation skills.

Program Planning Committee, Chair Kate Rivardo

Thanks was given to all who attended the recent Office Olympics event.

Scholarship Committee, Chair Bernie Streeter

1 application has been received and the committee will be reviewing it. Applications are still being accepted.

Welcome & Outreach Committee, Chair Stephanie Holleran

New employee orientation for June is next week.

Treasurer's Report, Chair April Harris

Current Account balances were given regarding the USA Support fund, USA fund, and the USA Scholarships fund.

- **Shared Governance Reports**

University Council, Veronica Ortiz

No updates, shared governance committees do not meet in the summer months.

Facilities & Support Services Committee, Bianca Schonberg and Lee Ann Wheelbarger

No updates, shared governance committees do not meet in the summer months.

Planning & Budgeting Committee: Kurt Lund and Megan Bearden

No updates, shared governance committees do not meet in the summer months.

University Life Committee: Sheeba Thomas and Fran Davis

No updates, shared governance committees do not meet in the summer months.

- **Hawk Spirit Award!**
Presented to Sarah Valadez, Administrative Assistant IV, Human Sciences and Humanities.
Congratulations was given.
- **Meeting with Dr. Walker**
Veronica updated everyone on the monthly meeting with Dr. Walker.
- **Open Forum/Announcements**
Ice cream social will be held on 6/28/23
USA 2023-24 nominations are open and will stay open for a week, 6/15/23-6/22/23
USA 2023-24 elections will occur 6/26/23-7/3/23
Summer Enrollment is coming up 7/1/23-7/14/23
Summer community art exhibit opens 6/27/23
ERS Enrollment Fair 6/28/23
CFD sent out a request for items to add for a new faculty member tips sheet
Clarity site has been updated, uhcl.edu/IR. Dashboard reporting server coming out soon.
- **Next USA General Meeting will be held on July 20, 2023 at 10am.**